

The Alexandria Sheriff's Office FY 2008 Annual Report



**Photograph by Tracy A. Woodward—
The Washington Post**

ALEXANDRIA SHERIFF'S OFFICE

FY 2008 ANNUAL REPORT

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MESSAGE FROM THE SHERIFF



Dear Fellow Citizens:

The people of Alexandria deserve the best in public safety. In the Alexandria Sheriff's Office, we strive to provide the best in everything we do. We are committed to the citizens of Alexandria, whether our service is inside the Detention Center, in the Alexandria Courthouse, or in our neighborhoods and communities. We are visible in the community and are a part of you.

This Annual Report reflects the hard work and dedication of every member of this Office. For example, in FY 2008, the Sheriff's Office has:


- Reorganized and developed community service projects that have significantly benefited our citizens.
- Improved Courthouse and Courtroom security.
- Increased this Office's involvement in the life of the City.
- Forged a stronger partnership with our Police Department colleagues for a safer Alexandria.
- Fulfilled our role as good neighbor and friend.

During the past year, the Sheriff's Office continued its tradition of excellence by successfully obtaining re-accreditation of our Detention Center operations. We proudly boast of our Triple Crown Award for leadership and professionalism. The Triple Crown is awarded to agencies holding accreditations from the Commission on Accreditation for Law Enforcement Agencies, Inc., the Commission on Accreditation for Corrections and the National Commission on Correctional Health Care.

Also guiding us this year were the five goals that defined my strategy for change. They are: to manage the Sheriff's Office in an efficient and effective manner; to increase our visibility in the community; to improve rehabilitation programs for the incarcerated; to implement professional training and upgrades; and to protect the public. I am happy to report that our Office has worked hard in FY 2008 to continue achieving these goals, and we have made much progress in transforming the Sheriff's Office into an agency in sync with its community.

I present this Annual Report with pride, for it confirms the high standards of excellence and service that define the Alexandria Sheriff's Office. Please take time to read and discover how the Sheriff's Office has served Alexandria, and how we can serve you.

Sincerely,


Dana Lawhorne
Sheriff

ALEXANDRIA SHERIFF DANA LAWHORNE

Dana Lawhorne was sworn into office as Sheriff for the City of Alexandria on January 3, 2006. A retired police officer, Sheriff Lawhorne served for 27 years in the Alexandria Police Department's Uniformed Patrol and Criminal Investigations Divisions. As a police officer, Sheriff Lawhorne made significant contributions to our City. He earned numerous honors, awards and expressions of appreciation for his dedication to excellence and his compassion for people.

As Sheriff, he has continued to exemplify strength of character and commitment to the City. Sheriff Lawhorne led the Sheriff's Office in forging a strong partnership with the Alexandria Police Department to improve the depth and quality of law enforcement services provided to Alexandrians. Seeing an opportunity to greater serve the City, Sheriff Lawhorne commissioned the Detention Center's Inmate Work Detail crew to clean and beautify neighborhoods and public areas throughout the City. Other accomplishments have included obtaining a bomb-sniffing canine at no cost to the City; renegotiating for higher revenues the Office's contract with the federal government for the housing of federal prisoners; transforming inmate programs in the Detention Center and enhancing the professional development of Sheriff's Office staff.



Understanding the strength of partnership, Sheriff Lawhorne has established as a priority the involvement of Sheriff's staff in the issues and activities of the City. Sheriff's Deputies and support staff have been a visible presence at events all around the City, and through his Community Liaison program, Sheriff Lawhorne is bringing Sheriff's staff up front and center to listen to and address the needs of



Sheriff Lawhorne with Mayor William Euille

Alexandria's citizens through attendance at monthly civic and homeowners' association meetings

A native Alexandrian, graduate of TC Williams High School, and lifelong resident of Alexandria's Del Ray community, Sheriff Lawhorne and his wife, Linda are the proud parents of three daughters.



THE ORGANIZATION

Office Overview

The Alexandria Sheriff's Office is mandated by the Virginia Constitution to carry out the work of Sheriff, a Constitutional officer elected every four years by the citizens of Alexandria. The Sheriff is by Code, the "keeper of the jail" and an "officer of the court," responsible for managing the Alexandria Detention Center and maintaining the security of the Alexandria Courthouse. These dual roles define the majority of the work of the Sheriff's Office. Alexandria Deputy Sheriffs, however, are fully vested law enforcement officers who perform secondary law enforcement in the City, supporting the Police Department when added resources are needed. Other duties include



Sgt. Dorothy Pope and Deputy Jeffrey Hunter

conducting prisoner transports, serving legal process and criminal warrants, operating several of the City's community corrections and alternative sentencing programs such as the Alcohol Safety Action Program (ASAP), Alexandria Criminal Justice Services (ACJS), inmate work release, and community service (Modified Work Release).

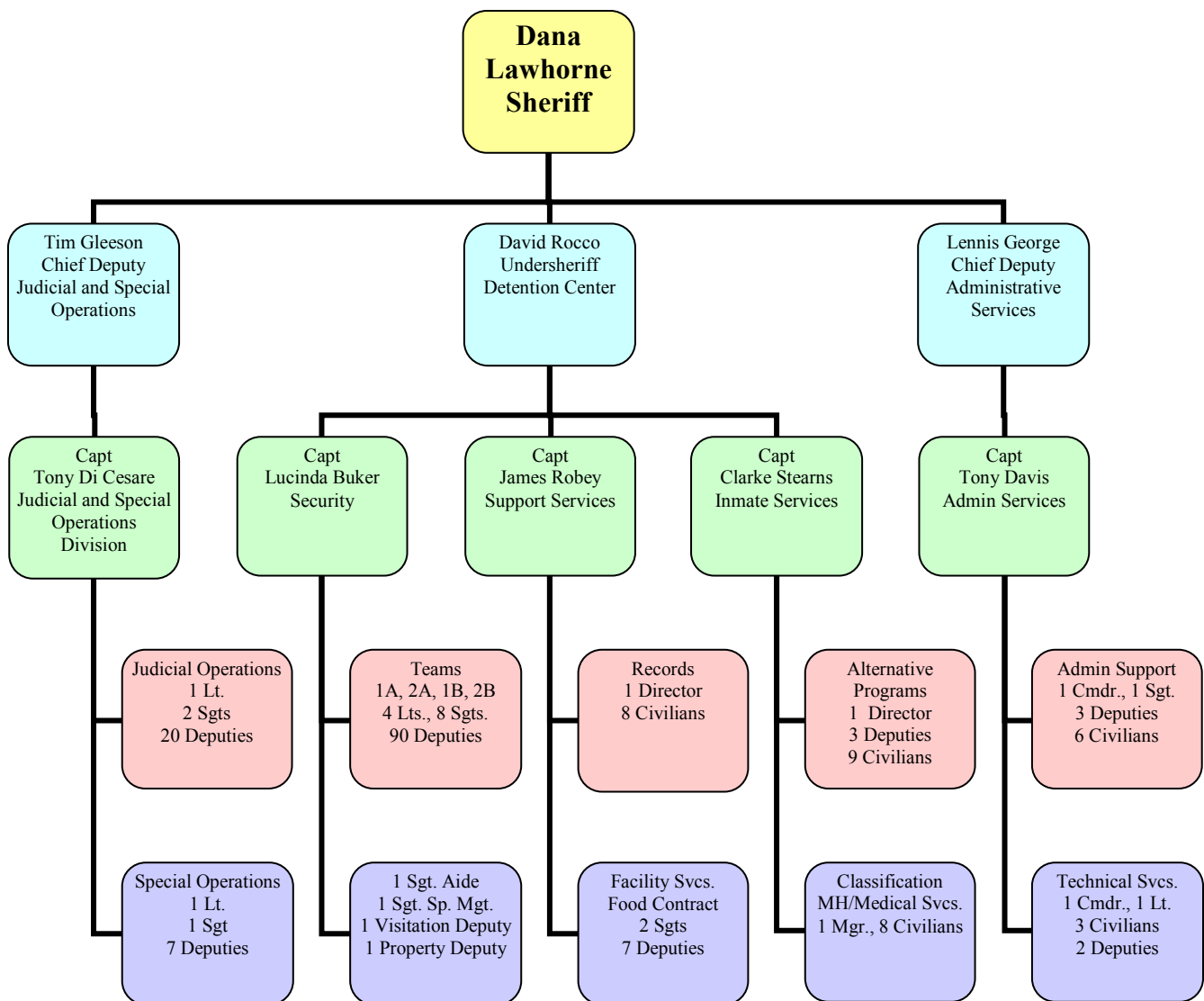


OUR MISSION

To maintain the safety and security of City residents and those committed to the care of the Sheriff's Office; to discharge all duties and obligations mandated by the Constitution of the United States, the Constitution of the Commonwealth of Virginia, the Code of Virginia, and the Alexandria City Charter.

Organizational Chart

FY 2008 staffing included 172 sworn and 44 civilian positions. The organizational chart below depicts the placement of staff throughout the organizational work units within the Sheriff's Office. The fiscal year is measured from July 1, 2007 through June 30, 2008.





PARTNERING FOR A SAFE ALEXANDRIA

Throughout the year, the Alexandria Sheriff's Office continued to enhance its working relationship with the City's police department. Working cooperatively together, the Alexandria Sheriff's Office and Police



Department shared a common goal: to keep Alexandria a safe place to live, work and play.

To ensure that Deputies are fully prepared to fulfill the Office's secondary law enforcement role, all sworn staff below the rank of Captain attended

a 40 hour patrol refresher training course that included trainers from the Sheriff's Office, Police Department and Fire Department. The purpose of the training was to ensure staff's continued readiness for law enforcement calls for service. A total of 560 instructional hours were delivered to sworn staff in this significant training effort.

Throughout FY 2008, Deputy Sheriffs took their knowledge to the streets. Sheriff's Office Deputies executed street arrests; conducted routine sex offender checks; assisted with traffic control; performed security patrols; and made a security presence during numerous special events throughout the City and in our nation's capital. Deputy Sheriff's for instance, provided security not only for the City's 250th birthday celebration, but for the Nation's Independence Day celebration and Washington D.C.'s 2008 papal visit, for which the Office was reimbursed. Deputy



Sgt. Lynn Oliver performs a traffic stop during patrol training

Sheriff's were also a presence during National Night Out held in August, the City's First Night festivities held New Year's Eve, and during Operation "Safe Halloween," a joint effort by the Police Department and Sheriff's Office to ensure that trick or treaters were well protected in their annual search for goodies.



The Sheriff's Office also strengthened other partnerships, building upon relationships formed earlier to initiate programs and services not before available. The TRIAD program, for instance, began working

in earnest in FY 2008, holding its first seniors community meeting with a goal to host meetings at every senior citizen housing community. Chief Deputy Tim Gleeson, Deputy Sheriff Monique Edwards and members of the TRIAD'S S.A.L.T. Council also conducted a survey of local seniors to ensure that TRIAD programs remain relevant and effective.



Deputy Sheriffs joined with police officers from around the region to provide security for the 2008 visit by Pope Benedict



Sheriff Lawhorne signs agreement for initiation of TRIAD



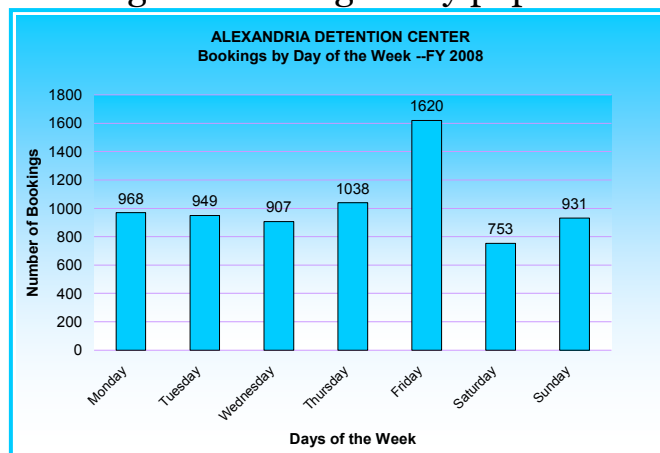
Mayor William Euille with now Sgt. Anthony Zygmunt at National Night Out



DETENTION CENTER BUREAU

Staff at the Alexandria Detention Center worked hard in FY 2008 to ensure the safe, secure and humane housing of individuals committed to the custody of the Sheriff. Security staff managed an average daily population of 479 inmates, while classification staff completed approximately 3,000 intake interviews.

Fridays are the busiest days for the facility as it relates to intake workload. During FY 2008, Deputies booked 1,620 individuals on Fridays. This number is 42% more than the average bookings for the remaining days of the week.



During FY 2008, approximately 65% of individuals booked by Detention Center staff were males under the age of 35. Women made up roughly 18% of the inmate population. The enclosed charts provide the breakdown of individuals booked into the Detention Center during the period July 1, 2007 through June 30, 2008, by age and race.

Facility Security

Maintaining the security of the Detention Center is paramount. Both sworn and civilian staff work together to ensure that individuals committed to the Detention



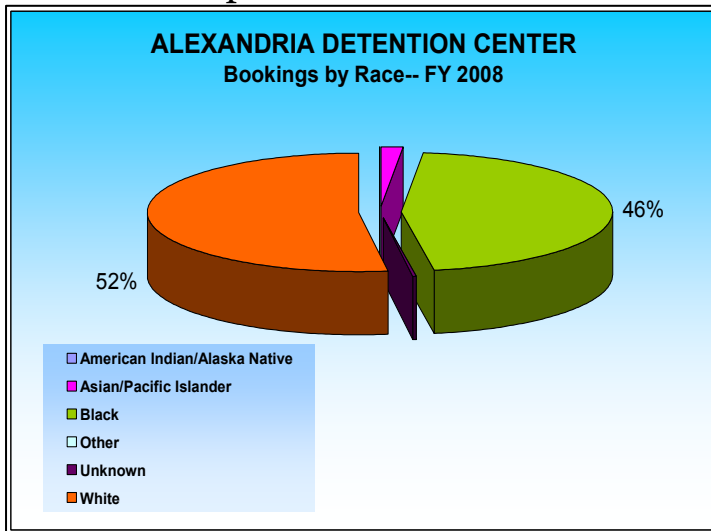
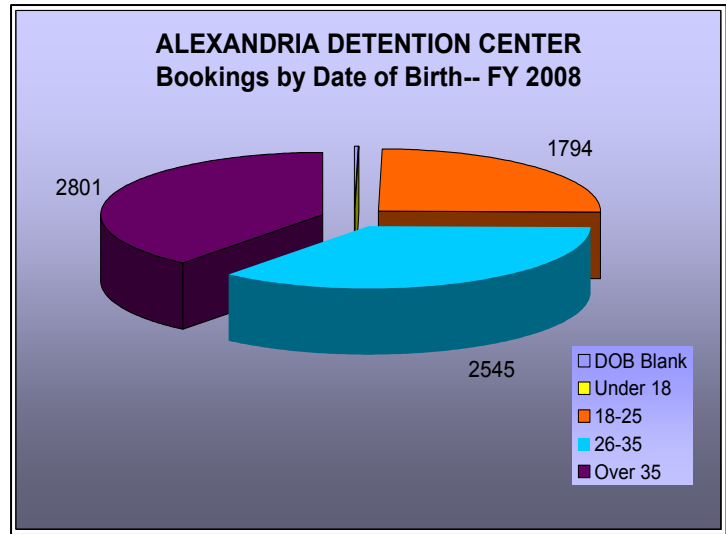
Center are housed appropriately and supervised according to the needs of the facility's inmates, staff and volunteers. Detention Center security is accomplished through the joint efforts of trained staff, the use of specialized security equipment and monitoring devices and the strategic use of inmate programs that offer a safe channel for inmate activity and provide positive opportunities for change.



Deputy Gloria Wright enters arrestee information in the LIVESCAN machine

Center uses “direct supervision” management. Most general population housing areas have Deputies stationed inside the housing units to maintain a safe environment for inmates and staff. Deputies keenly observe the ongoing activities of the inmates and constantly gauge the climate in the units to forestall any tensions and problems.

The Security Division, primarily responsible for the orderly and safe management of the Detention Center, is comprised of 105 sworn staff. Security is augmented by closed circuit television cameras, security doors and locks and communications systems that ensure staff’s ready response to any incident or emergency. The Detention



Security also means housing and managing inmates appropriately. The Detention Center’s objective classification process works to create the right mix of inmates in each housing unit. Inmates who demand more security are housed separate and apart from inmates with minimum custody needs. After placement, Classification staff

regularly review each inmate’s adjustment to incarceration, working with Security Deputies to keep housing units safe. In addition to Classification’s efforts, the Detention Center’s Inmate Management Team (IMT), meets weekly to coordinate the management of high risk/maximum custody inmates. Security, classification, medical, mental health and program staff regularly review the adjustment of maximum custody inmates and those whose behavior indicates a need for more attention.

Inmate Programs

Detention Center inmates benefited in FY 2008 from programs such as life skills instruction; community living groups; substance abuse treatment; educational classes that included ESL, basic education and GED preparation and testing; religious services; computer applications; and vocational training. While programs were delivered by contract and Sheriff's Office staff, a significant number of programs were delivered by volunteers from the Alexandria and surrounding communities. In FY 2008, over 5360 hours of service were donated by Detention Center volunteers.



Catholic Mass volunteers after their weekly Wednesday service

The past year also brought the implementation of a new Program Unit, fostering inmate participation in the various educational and life skills programs offered in the Detention Center. In FY 2008, the Detention Center increased its focus on inmate reentry. Plans began in FY 2008 to improve reentry services and to provide seamless services for inmates with special needs. A new reentry counselor was added to the mental health team to connect inmates to mental health, substance abuse or other services upon their release.

Facility Services

Successfully managing the Detention Center requires key services that support the facility's mission outside of the inmate housing units. The Support Services Division oversees many of these services. The Division's Records section, for instance, maintains vital information on each inmate housed in the Detention Center. Such records are custody status in nature, and include court orders, time computations, and detainer information. The Facility Services Section maintains the facility's physical plant, keeping the Center clean and coordinating repairs. The section also oversees the important work performed by inmates. It is by inmate labor that all staff and inmate meals are prepared and the Detention Center's building and grounds are maintained.



Sgt. Rim researches an inmate record

Facility Services staff also supervise the Inmate Work Detail, composed of carefully screened inmates who, under direct Deputy Sheriff supervision, complete public works projects that have included the beautification of Old Town,

refuse collection at City roadways and highway interchanges, and school and playground clean up and repair. In FY 2008 alone, the Work Detail saved the City more than \$129,720 in labor costs.

INMATE WORK DETAIL PROJECTS FY 2008

- ✚ Neighborhood Clean Ups throughout the City
- ✚ Landscaping/mulching—Old Town
- ✚ Furniture moving –City Hall, Courthouse, and other City offices
- ✚ City Fleet Service— vehicle stripping and cleaning, equipment moving, painting
- ✚ Park Clean-ups at Chinquapin, Ft. Ward
- ✚ Storm debris removal
- ✚ Lawn care at City fire stations
- ✚ Landscaping/cleanup at Cora Kelley, Hammond and George Mason Elementary Schools and George Washington Middle School
- ✚ Painting of Gadsby light poles in Old Town



Essential Services

The Sheriff's Office contracts for inmate medical, mental health and food services. Approximately 56% of the Sheriff's Office non-personnel budget was spent on inmate food, medical and mental health services. Each month, food services staff supervise the inmate preparation of approximately 42,930 meals.

The Community Services Board provides comprehensive mental health and substance abuse services to Detention Center inmates. Approximately 36% of Detention Center inmates received mental health services in FY 2008, with 19% being placed on psychotropic medication. A staff of 11 full time mental health and substance abuse staff provide crisis intervention, case management and counseling services to inmates experiencing mental health problems.

A Dog in the House

“Sherman,” the Office’s bomb detection canine, came at no charge to the Sheriff’s Office from a program of the Department of Alcohol, Tobacco and Firearms. Both Sherman and his handler Deputy Sheriff John O’Hara, have dual certifications with ATF and United States Police Canine Association.





JUDICIAL AND SPECIAL OPERATIONS BUREAU

The Judicial and Special Operations Bureau served the City well in FY 2008. Judicial and Special Operations staff successfully maintained the safety of the Alexandria Courthouse. In addition, Judicial and



Deputy George Gray at the Courthouse entrance checkpoint

Special Operations includes the newly formed Sheriff's Emergency Response Team (SERT). SERT was formed to provide additional security and support to the Detention Center in the event of an emergency or other serious incident.

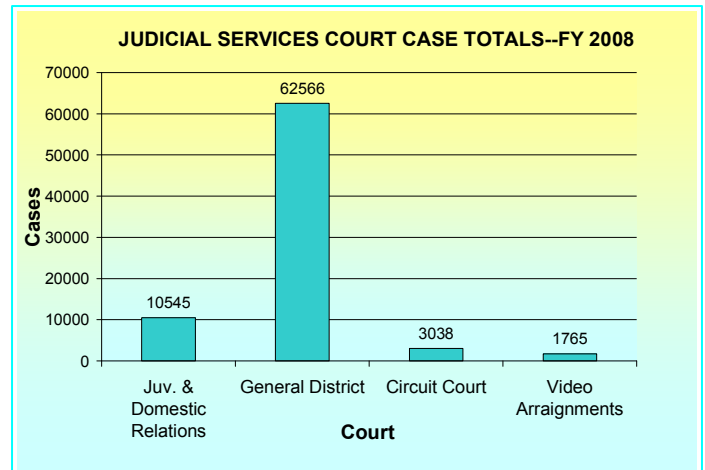
The bulk of the work performed by Judicial and Special Operations is accomplished in the Alexandria Courthouse. Charged with ensuring the safety and security of the Courthouse,

the Judicial Operations Section screens visitors, secures all trials, and controls the access of all persons moving throughout the Courthouse. During FY 2008, Judicial Operations safely managed 311,099 visitors to the Courthouse, an average of 1,296 per day. In addition to visitor screening and security, Courthouse Deputies maintained the safety of Alexandria's judges and courthouse staff and provided security for 77,914 court cases. The chart on the following page displays the number of court cases held by court category. (Numbers for Circuit Court are exclusive of cases heard on Commonwealth Days or Misdemeanor Appeals Days).



Deputy Raymond Duff provides courtroom security at trial

Security initiatives have made the Courthouse a safer place for staff and visitors. Digital Video Recorders were installed in FY 2008, creating the capacity for recording the 64 cameras in and around the perimeter of the Courthouse. Judicial Operations staff continued to participate in the Courthouse Contingency Group, attending meetings to ensure that alternative sites and security measures are available in the event the current courthouse is rendered unusable. Judicial Services staff also participated in “active shooter” training to prepare them to take offensive measures to protect courthouse users from firearm threats within the building.



JUDICIAL AND SPECIAL OPERATIONS— FY 2008 STATISTICS

WARRANTS SERVED		TRANSPORTATION	
<i>Circuit Ct.</i>	485	<i>Civil</i>	230
<i>Gen. Dist. Ct.</i>	391	<i>Adult</i>	1466
<i>J& DR. Ct.</i>	37	<i>Juvenile</i>	624
<i>Other Jurisdictions</i>	275		
TOTAL	1188	TOTAL	2320

Judicial Operations also is responsible for serving legal process and Protective Orders. A total of 27,241 pieces of process and 946 Protective Orders were served in FY 2008.

Sex Offender Checks



Special Operations Deputies, in conjunction with the Alexandria Police, assisted the Virginia State Police in performing residential checks of registered sex offenders. Coordinated sweeps conducted in FY 2008 by Judicial Operations Deputies verified the location of 47 sex offenders registered in the City of Alexandria.

Lt. Frank Milano verifies the address of one of the City’s registered sex offenders



ADMINISTRATIVE SERVICES BUREAU

Administrative Services is the support arm of the Sheriff's Office that provides for the human and capital resources, policy direction, and training necessary for the Office to complete its mission. Administrative Services is charged with recruiting, selecting and training all Sheriff's Office staff, developing and managing the Office's annual budget; coordinating the purchase of all supplies and equipment according to City and State purchasing regulations; writing, with staff's input, all policy that guides Office operations; and ensuring that Alexandria citizens and the general public are educated and informed on the Office's mission, goals and accomplishments.



Administrative Services Deputies
Eric Murray and Michael Neebe



Rose Barreto and Harry Covert at
weekly Roll Call

Administrative Services also coordinates the Office's participation in three professional accreditation processes that work to ensure that the Sheriff's Office is in line with law enforcement and corrections "best practices," and that staff adhere to standards and requirements promulgated by the accreditation agencies.

The Bureau was very busy this past year bringing to fruition the Sheriff's Office goals and objectives for FY 2008. Always pushing for excellence, Administrative Services was responsible for revising over 75 of the Office's policies and procedures as part of the Office's participation in the American Correctional Association's accreditation process, and for coordinating and directing the Office to another successful re-accreditation.

TRIPLE CROWN AWARD



Training: The Backbone of Success

Administrative Services has the important task of coordinating, overseeing and delivering training to Sheriff's Office staff. During FY 2008, the training unit delivered over 24,000 of training to staff and volunteers. This training included newly developed patrol training which was established to refresh and teach Deputies new law enforcement skills and tactics. The patrol training course worked to ensure that Deputies are ever ready to respond both on the streets and in the Detention Center.

ADMINISTRATIVE SERVICES ACCOMPLISHMENTS—FY 2008

Established Community Liaison Program

Coordinated participation in "Spring for Alexandria"

Created Internal Affairs Unit

Created Public Affairs Unit

Developed New Patrol Training Program

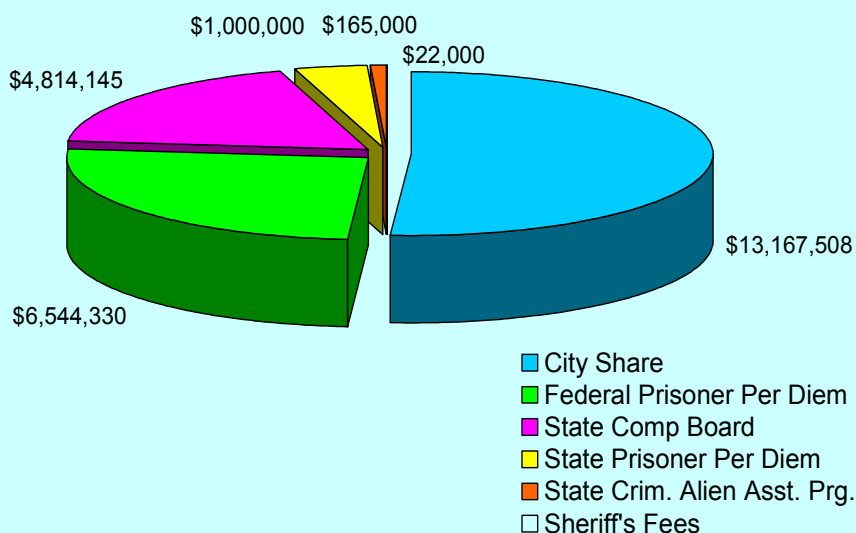
Fiscal Management

The Sheriff's Office generated almost 50% of its operating revenues, significantly reducing the City's cost. Revenues included approximately \$6.5 million from the federal government for boarding of federal prisoners and almost \$5 million in revenues from the State of Virginia.

The Sheriff's Office also manages inmate funds generated from the inmate phone system and the sale of canteen items. In accordance with Virginia State Law,

proceeds from these revenue sources are used to provide facility supplies and materials for the benefit of Detention Center inmates, and to fund inmate rehabilitative programs delivered inside the facility.

FY 2008 REVENUES AND CITY SHARE





IN THE COMMUNITY

Committed to serving Alexandria, the Sheriff's Office participated in many community events and activities during FY 2008. Whether it was working in partnership with other governmental agencies, or side by side with citizens, Sheriff's Office staff made their presence known in Alexandria and throughout the region.



Capt. Tony Davis provides security for the March 2008 visit by Pope Benedict



Lt. Brian Grenadier makes a Thanksgiving delivery to Hopkins

Rose Stewart and Rose Barreto volunteer during "Spring for Alexandria" community service event



Sheriff's Office staff participate in the City's October 2007 Breast Cancer Walk. Sheriff's walkers included Andrea Hancock, Clarke Stearns, Monique and Woody Rea, and Felicia Mensah.



Sheriff's Office staff participate in the Special Olympics Torch Run. Runners were John Griggs, Tony Davis, Tim Gleeson, George Burnham, Myrna Juarez, Lenny George, Wendy Webb and Bernard Baldwin.



Deputies Triplett, Travers and Duff during inclement weather emergency



Deputy Felicia Mensah gets her nails done during a community event



Deputies Marvin Pitts and Monique Edwards visit a Cub Scout troop.



Sheriff Lawhorne with City Manager James Hartmann



The Sheriff's Office's award winning softball team!



Captains Di Cesare and Buker at National Night Out



SHINING STARS

Sheriff's Office staff served the City well in FY 2008. Commitment and dedication to excellence were evident as Deputies and civilian staff alike exemplified the high standards that guide the Alexandria Sheriff's Office. Congratulations to our award winners!



Douglas Woehlke
Alexandria Jaycees Award



John Triplett
Chamber of Commerce
Valor Award



James Robey
Chamber of Commerce
Valor Award

<i>FY 2008 Employees of the Quarter</i>	
1 st Quarter	John Triplett
2 nd Quarter	Ernesto Arroyo
3 rd Quarter	Andelyn Cerna
4 th Quarter	Amber Dunham



Sgt. Candra Callicott and Deputies James Velez and Valarie Perry are awarded for their leadership of the Inmate Work Detail Program





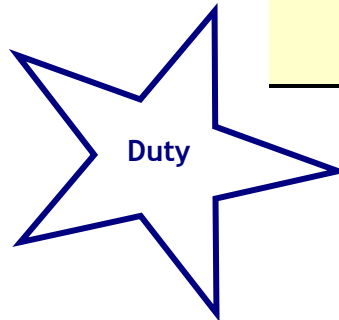
EMPLOYEES OF THE MONTH

Harry Covert

Andrea Diaz

Amber Dunham

Waraphan Srikongyos



Deputy DuWayne Morris receives award from Optimist Club Vice-President Fred Chatelaine

FY 2008 Promotions



Capt. Clarke Stearns



Capt. Lucinda Buker



Undersheriff David Rocco



Lt. Shelbert Williams



Sgt. Anthony
Zygmunt



Sgt. Deborah
Vaughan



**FY 2008 On the
Spot Awardees**
Shennell Coit
Linda Hentman
Patricia Johnson
Mondre' Kornegay



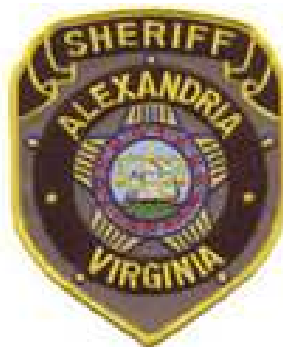
IN MEMORIAM— RENAMING THE DETENTION CENTER

On a terrible day in January 1981, the Alexandria Sheriff's Office lost one of its own. Deputy William G. Truesdale was shot in the line of duty while escorting an inmate from a court appearance back to Alexandria's jail, then located at 519 Princess Street.

Deputy Truesdale was 47 years old at the time of his tragic death on January 27, 1981. An eight year veteran of the Sheriff's Office, he left behind a wife and three children.

Over the years, the Sheriff's Office has memorialized Deputy Truesdale's heroism. In his honor, the road leading to the east entrance of the Public Safety Center was named Truesdale Drive. He is also remembered at annual law enforcement and corrections memorial events. Yet, these remembrances are not enough.

Sheriff Lawhorne and the staff of the Alexandria Sheriff's Office now seek to rename the Alexandria Detention Center for Alexandria's only Deputy Sheriff killed in the line of duty. Renaming the Detention Center for William G. Truesdale will serve as a lasting tribute to his service and his sacrifice.





SHERIFF'S OFFICE IMPORTANT NUMBERS

Administrative Office M-F 8:30 am-5:00 pm	703-838-4114
Courthouse M-F 8:00 am-4:30 pm	703-838-4120
Detention Center—24 hour line	703-838-4017
Inmate Records—Sun-Sat 6:00 am-6:00 pm	703-838-4210
Inmate Property	703-838-4627
Public Information	703-838-4927/4118



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Mondre' H. Kornegay, Editor



Contributors: Harry Covert, Juno Vazquez, Monique Edwards,
Lenora Murphy, Tracy A. Woodward—The Washington Post

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THE ALEXANDRIA SHERIFF'S OFFICE